

**Montana ExpoPark
Advisory Board Meeting
Wednesday, May 24, 2017**

Minutes

Members Present: Jim Sargent, John Hayes, Travis McConville, Randy Bogden, Kelly Manzer, and John Hayes

Members Not Present: Chuck Olson

Staff Present: Susan Shannon, and Kim Lander

Guest Present: Brian Clifton

Board Chairman Jim Sargent called the meeting to order at 12:30 pm in the Atrium

Minutes: Randy Bogden made a motion to approve the minutes, and seconded by John Hayes. Motion carried.

A. Brian Clifton – Brian Clifton reported on the two water main breaks, and Commission tentatively looking at evacuation system and emergency lighting in the Pacific Steel & Recycling Arena. Open dialogue about the purchase of the new basketball floor, it went out for public bid, there were no public bids, and Susan Shannon is working facility sponsors to see if they would like to bid and amount. Lighting upgrades in the foyer of the Pacific Steel & Recycling Arena and changing to LED lighting throughout the entire grounds, storm water drains, and reader signage will be removed from the 3rd Street N.W. location in a couple of weeks. Open dialogue about restrooms and water lines.

B. Public Comments – None.

A. Agenda Items – None.

B. Non-agenda items, other items - None.

B. Committee Reports

A. Livestock – Randy Bogden reported getting ready for the sale, had a committee meeting today, and asked the Advisory Board for any ideas pertaining to Jr. Livestock Show & Sale to reach out to Randy Bogden or Dale Johnson.

B. Entertainment – Travis McConville suggested to watch out for up and comer Walker Hayes.

C. Events & Promotions – Jim Sargent has reached out to a couple people and trying to get a meeting scheduled.

D. Long Range Planning – Kelly Manzer's question on the infrastructure was answered by Brian Clifton.

C. Financial Report – Susan Shannon reported on handouts to include the budget performance report, events report, and upcoming public events. The UGF College Rodeo was a success this year.

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A. Reports – Fair Update - Susan Shannon reported on night show numbers and sales. Implementing promotions on the Electronic Message Center, then move forward with Facebook to post about prize opportunities. Open dialogue about commercial vendors, grounds entertainment and times, Military Appreciation Day, Farm and Ranch Day, fair will open on July 28 at noon, food vendors confirmed, Premium book has been sent to print shop, and all competitive exhibit information is available online.

B. Other – None.

D. Activity

A. List – go over wish list - Jim Sargent asked the Advisory Board to look at the top five categories list handed out from respondents. Open dialogue about Wi-Fi. Three Rivers Stage work should be inexpensive. Jim Sargent spoke to Pro Build for material donation and the FFA kids could fix the stage. (under the direction of Brian Clifton) More signage directing patrons to buildings at Montana ExpoPark. Implement street sign look. Jim Sargent asked the Advisory Board to vote on the top three to present to the Commission.

1. 3 Rivers Stage
2. Exhaust fan and electrical in the Livestock Pavilion
3. Painting

Jim Sargent will work out the details and present to the Commission.

E. Unfinished Business

A. Showers – Open dialogue in reference to the showers on the backside. Jim Sargent asked for a motion in support of the portable showers. Randy Bogden made a motion to support the portable showers, and seconded by Travis McConville. Jim Sargent opposed. Kelly Manzer abstained.

B. Other – None.

F. New Business

A. Any – John Hayes reported on horseracing. They received a 10% reduction on insurance; four Miles City racers were injured.

Susan Shannon reported that all gates would now be locked at 10 pm as there has been quite a bit of vandalism recently. Signage will be posted.

Commissionaire Report/Comments: Commissioner Jim Larson reported on the new feasibility study proposal coming from Rebecca Engum and the in depth look at how the grounds are being utilized. Commissioner Larson felt the Commission would probably not be interested in purchasing portable showers. John Hayes reported to Commissioner Larson that the Advisory Board is actively recruiting members for the 501(c) (3) foundation and will then present proposal to the Commission.

Invited Guest Speaker: Darrell Ogg with Vision Net and Montana ExpoPark staff.

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Announcements

Next Meeting: Wednesday, June 27, 2017 at 12:30 pm in the Gold Buckle Room.

It was moved by Dale Johnson and seconded by John Hayes to adjourn the meeting at 1:42pm. Motion carried.

Minutes Approved:

Director of Montana ExpoPark

Board Chair

Date: _____

Respectfully submitted,
Kim Lander
6/7/17